CIO Council Meeting Minutes

July 29, 2004

The July meeting was held at the Grimes Building Conference Room from 1:00 – 3:00 p.m.

1. ***Welcome and Introductions*** – Judy Peters welcomed everyone to the meeting and asked everyone to introduce themselves.

2. ***ICN Update***
   - FY06 Budget: ICN is meeting with directors about services.
   - Wireless is being implemented in a couple locations for video and/or data.
   - New products/services include message alert and wireless voice badge.

3. ***DAS/ITE Update***
   - ITE is working with the National Guard on the hot-site at JFHQ. Space is mostly allocated so agencies need to contact John with a commitment for space soon.
   - AMS is on-site this week working on issues with I/3 on database locking issues. They will be looking at an architecture fix. Performance issues may be easing.
   - FileNet is being considered as the replacement for JetForms. A draft forms standard will be out within a month.
   - Gartner research will not longer be available through ITE at no charge. The Gartner contract expires in January. Some agencies have purchased a different research service. Contact Jim Day to be involved in the process of looking at research services.

4. ***ROI Scoring***
   - CIO's are to complete the ROI scoring by August 13. See emails from Kit Krogmeier for details on how to score.
   - ITE will submit an offer for all pooled technology projects in the initial August 13 budget offers. Scores will be sorted and presented to the ITC in late August or early September. ITC will score projects and create a package for later budget offers.

5. ***IT Customer Council***
   Rates are being set for FY06. FY05 rates and funding from DAS have been set. ITCC is working on rates for I/3 for FY06. There will be an I/3 Customer Council and user groups may be organized. Replacements are being sought for a couple people who have left the ITCC. DAS will send proposed rates for Human Resources and Information Technology out for comment the week of August 2.

6. ***Coeur Group/Enterprise Infrastructure and Personnel Assessment***

Department interviews are continuing. CIO interviews will be scheduled later, likely as workshops in September. Perception surveys will be sent to Department Directors the week of August 2. A communication package to Department Directors was/will be sent by Mollie Anderson. A Web site is in development.

7. ***Common Directory***

The Iowa Hub has been replaced with a common directory. The next steps will lead to an automated system. Information in the common directory for users in Model One and Model 2 is pulled from the payroll system so corrections need to be made there. Payroll deletions will be linked to e-mail deletions. A Web page will be developed as a single location for employee phones numbers and addresses. I/3 will use the common directory for HR data.

Topics.doc   "Outlook 2003 View.doc"   "LDAP Attributes - CIO 7-29-2004.xls"

8. ***CIO Council Committees***

The Executive Committee proposes four standing CIO Council committees: Security and Continuity of Operations; Strategic Planning and Architecture; Communications; and Education and Emerging Technologies. Each member of the CIO Council will serve on one or more of these committees. Committees will coordinate work groups. Work groups would have meeting notes or minutes and would provide information to their committee and to the CIO Council for inclusion with the agenda for each month's meeting. Work groups will have a more defined scope and participation and a more formal process.

Contact Judy Peters to identify which areas you would like to participate in as your primary committee, which work groups or topics you are interested in, and for which work groups or topics you have technical staff to offer.

CIOCouncilCommitte es.doc

9. ***Cyber Security***

The Information Security Office needs a technical group to provide support for the policy area. CISO Greg Fay is looking for volunteers.

The Next CIO Council meeting is scheduled for August 26, 2004 from 1:00 – 3:00 p.m. at the First Floor Grimes North Conference Room.

Attendees of the May 27, 2004 CIO Meeting

CIO Council Members Present

Last Name	First Name	Department
Anthony	Dale	IDPH
Grund	Larry	DPS
Halterman	Evelyn	ILOT
Harder	Alan	IID
Jacobs	Richard	IDRF
Munson	Margaret	COM
Murphy	Larry	Judicial
Naples	JoAnn	DNR
Noland	Julie	IFA
Paeth	Peter	ILEA
Pothast	Ron	ICRC
Quinn	Lesa	DPD
Schwartz	Leon	IPERS

Others Present

Last Name	First Name	Department
Bacino	Mike	ICN
Fay	Greg	DAS
Gillispie	John	ITE
Hunsberger	Wes	ITE
Roeder-Grubb	Laura	Human Rights
Ten Haken	Darwin	ITE
Tritch	Lorrie	ITE
Uhrin	Mark	ITE
Peterson	Mark	Coeur Group
Leggett	William	Coeur Group
Trausch	Michael	Coeur Group